



**Sir Stuart Carlton**  
**Corporate Director - Children and Young People's Service**

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Dear Colleague

### **Charging for Academy Conversion – Voluntary Converters**

In April 2018, the Council, in common with many Local Authorities, introduced a charge for the cost of our services relating to voluntary academy conversions.

Following a review, this charge will now increase from £6,620 to £7,600 with effect from 1 April 2025. The new charge will apply to any voluntary converter schools who secure an academy order after this date. The charge of £7,600 will be captured as standard in the commercial transfer agreement.

The time and cost associated with the conversion of schools subject to a Private Finance Initiative (PFI) contract can be substantially higher due to the contractual complexities involved. The Local Authority would seek to recover these costs and therefore an additional charge would be required for PFI schools on the basis of an assessment of the extra work involved. This would be determined on a case-by-case basis.

Yours sincerely

A handwritten signature in black ink that reads "A Newbold".

Amanda Newbold  
Assistant Director - Inclusion