

**Your ref:**

**Our ref:** MRAF

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**Date:** 3<sup>rd</sup> May 2022

Web: [www.northyorks.gov.uk](http://www.northyorks.gov.uk)

Dear Colleague

**2022 Statutory Assessment Data Collection: EYFSP, Y1 and Y2 Phonics, KS1 Teacher Assessment, KS2 Teacher Assessment**

### **Deadlines**

The NYCC deadline for submission of statutory assessment data is:

**Friday 17<sup>th</sup> June 2022 – Y1 and Y2 phonics**

**Friday 24<sup>th</sup> June 2022 – EYFS profile, KS1 teacher assessment and KS2 teacher assessment**

**Due to the requirement of the local authority for data checking and cleansing, we would appreciate it if you could submit your data as soon as possible, after completion of each of the assessments. If your school is selected for statutory moderation, please submit as soon as possible after the moderation takes place.**

No amendments can be made to KS1/KS2 teacher assessment judgements after the **28<sup>th</sup> June 2022** without approval from the LA or STA.

- EYFSP, KS1 and Y1/2 Phonics CTF files should be submitted to the LA.
- KS2 teacher assessment results should be submitted to Primary Assessment Gateway

### **Submission of data to the LA**

If you are using a 3<sup>rd</sup> party pupil tracker please can you export the data from your software and then upload the data into SIMs (Schools ICT would be able to assist with the import) and then follow the SIMs instructions. If this is not possible then please export your CTF from your tracking software and send to the LA via S2S.

If you aren't using SIMs as your MIS system, please send the LA export file to us using S2S.

Both pupil level and school level summary reports will be distributed to schools every day during the collection period via Perspective Lite. The reports will act as a receipt that we have received your information and will allow you to check that all your pupils have been uploaded to our

system and that there aren't any errors. **Please check the reports and let me know of any errors as soon as possible.**

If you need to resubmit any of the information, please include all pupils on the resubmitted CTF file and not just new pupils/amended information.

### **Instructions**

Instructions for your MIS can be found at: [www.schoolsict.co.uk](http://www.schoolsict.co.uk)

For queries regarding assessments, please contact: Lindsay Miller on 07970 051825 or email: [lindsay.miller@northyorks.gov.uk](mailto:lindsay.miller@northyorks.gov.uk)

For technical queries, please contact your Schools ICT email: [schools.ICT@northyorks.gov.uk](mailto:schools.ICT@northyorks.gov.uk) or your MIS supplier.

If you wish to check we have received your results, please contact: Andrea Faller on 01609 533687 or email: [bi.operations@northyorks.gov.uk](mailto:bi.operations@northyorks.gov.uk)

Yours faithfully

Andrea Faller  
Product Support Officer