

# Early Years Key Messages

1<sup>st</sup> September 2024

Please share Key Messages with all staff in your provision. Previous Key Messages available at: <https://cyps.northyorks.gov.uk/early-years-key-messages>

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## **Capital Grant Funding for Early Years Childcare Expansion**

Applications for Early Years Childcare Expansion Capital Grants are **now open** for all Early Years providers, including childminders, preschools, day nurseries and schools who wish to expand their current childcare offer to qualifying working parents in line with the government’s expansion programme. You will have received an email on 16<sup>th</sup> July 2024 with relevant information on how to apply. **If you did not receive this email, contact us immediately on [EYexpansion@northyorks.gov.uk](mailto:EYexpansion@northyorks.gov.uk). The first deadline for Early Years Capital Grant applications is Friday 20<sup>th</sup> September 2024.**

**There will a second deadline in November for Early Years Capital Grant applications those providers who are not able to complete their application by 20<sup>th</sup> September 2024.**

Our next information and support sessions are as follows:

- Early Years ‘Meet & Greet’: **Wednesday 4<sup>th</sup> September, 13:30-14:30**. This will be an opportunity for you to receive information on the grant application process, the local childcare market in your area as well as to ask any questions relevant to your Early Years grant application.  
[Join the meeting now](#)  
Meeting ID: 323 818 237 189  
Passcode: 4RBSzP
- Early Years & Wraparound Grant Application provider support forum: **5<sup>th</sup> September, 9:30 – 11:00**, via Teams. Meeting details are as follows:  
[Join the meeting now](#)  
Meeting ID: 313 978 450 974  
Passcode: ZfXpH9

If you would like support with an application prior to these dates or some more information you can book a 1:1 support session by emailing [EYexpansion@northyorks.gov.uk](mailto:EYexpansion@northyorks.gov.uk).

**Revenue and Capital Grant Funding for Wraparound Childcare**

Applications for Revenue and Capital Wraparound Childcare Grants are **now open**. All schools and PVI providers, including childminders, preschools, day nurseries and out of school clubs, received an email on 16<sup>th</sup> July 2024. **If you did not receive this email, contact us immediately on [wraparoundchildcare@northyorks.gov.uk](mailto:wraparoundchildcare@northyorks.gov.uk)** For non-school providers, please use the links to the **application forms in the additional guidance document**. Please contact [wraparoundchildcare@northyorks.gov.uk](mailto:wraparoundchildcare@northyorks.gov.uk) if you need support with your application. All applicants need to ensure they provide correct supporting evidence as outlined in the Supporting Evidence Checklist. Attachment 1.

Applications to be received by	
31 <sup>st</sup> July 2024 Revenue - <b>Closed</b>	Successful applicants have been notified of the grant funding awarded.
<b>30th August 2024 – Revenue</b>	For creation or expansion of WAC provision during first half of Autumn term 2024.
<b>20<sup>th</sup> September 2024 – Revenue</b>	For creation or expansion of WAC provision during second half of Autumn term 2024.
<b>25<sup>th</sup> October 2024 - Revenue</b>	For creation or expansion of WAC provision during second half of Autumn term 2024 and early Spring term 2025.
<b>20<sup>th</sup> September 2024 - Capital</b>	Deadline for <u>all</u> Capital Grant applications for WAC provision.

The next provider information session for both Early Years and Wraparound Funding Applications is **Thursday 5<sup>th</sup> September 2024 9:30am**  
[Join the meeting](#) - Meeting ID: 313 978 450 974 Passcode: ZfXpH9

**Sufficiency tab open for completion**

**The sufficiency tab in the FIS Provider Portal is now open for Autumn term 2024. The deadline for submitting your sufficiency data is Friday, 4<sup>th</sup> October 2024.**

ALL early years and childcare providers, including schools and wraparound providers, are required to submit termly sufficiency information about occupancy and availability of childcare places. This is for early years (pre-reception) and children accessing wraparound places. The local authority has a statutory duty to ensure there are sufficient childcare places for eligible working parents. With the government’s proposed expansion of early years provision including school-based nursery provision, it is essential the local authority has up to date knowledge of the supply and demand of places within the current childcare market.

For government funded early years providers, completion of the sufficiency information via the Sufficiency Tab on the FIS Provider Portal is linked to the government funding monthly payment. As a government funded provider, this is referenced in the Funding Agreement section 14.4. Please ensure you complete your sufficiency data return before the deadline to ensure there are no delays in receiving your funding payments. Follow up work will be carried out for all providers who do not submit their data.

Not sure how to submit your data to us? Guidance is attached on how to submit your sufficiency data to us? We are hosting a support webinar on Monday 16<sup>th</sup> September at 13:30 for anybody unsure about how to

submit their data or has any questions regarding sufficiency information. If you are unable to attend, the link from last term's recorded session can be found here: [https://youtu.be/xOABi1US\\_Mc](https://youtu.be/xOABi1US_Mc) Attachment 2 and 3.

### **Sufficiency Support Webinar: Monday 16<sup>th</sup> September 13:30 via Microsoft Teams**

[Join the meeting now](#)

Meeting ID: 387 788 195 544

Passcode: 4tYZH2

### **Early Years Safeguarding Learning Session – 16<sup>th</sup> October 2024**

The next free Early Years Safeguarding Learning sessions will be held on 16<sup>th</sup> October at 1900 hrs – 2100 hrs. **All** Early Years staff are welcome to attend.

Presenters will include:-

- LADO
- *Multi Agency Child Exploitation (MACE) – multi agency partnership to address the sexual and criminal exploitation of children.*

Available to book on NYES now. Course code [NYS-ON-1024-T005](#) <https://nyes.info/Event/227975>

### **2025 Dates for Early Years Safeguarding Learning Sessions**

**HOLD THE DATES:** Dates for 2025 have been scheduled for future Early Years specific Safeguarding Learning Sessions. These will be held on Wednesday, 23<sup>rd</sup> April 2025 and Wednesday, 8<sup>th</sup> October 2025 from 7pm – 9pm. These are free and **all** early years providers, including childminders and all staff in group and school provision, are welcome to attend. Course codes for booking on NYES will be available shortly.

### **Dingley's Promise – FREE Early Years Inclusion/SEND Training in North Yorkshire**

Dingley's Promise provides **free**, excellent training for all Early Years Providers - Childminders, Preschool, Day Nursery and school EY staff in North Yorkshire Council as well as for service colleagues within the council. All courses are online and accessible at your own pace. The **free** training aims to empower all practitioners to deliver inclusive practices and to increase awareness of needs and confidence in supporting all children especially those with SEND to be able to access provision. Links to more information and how to register on the links and attached leaflet [Early Years Inclusion Programme – Dingley's Promise](#) and <https://dingley.org.uk/dingleys-promise-training/early-years-inclusion-programme/>. Attachment 4.

### **Early Years Qualifications**

Please find attached the link to the government's updated list of qualifications that meet DfE's criteria for counting in the early years foundation stage framework staff: child ratios [Early years qualifications achieved in the United Kingdom - GOV.UK \(www.gov.uk\)](#)

### **Ofsted News Monthly Newsletter**

Providers can sign up to receive the Ofsted News free monthly newsletter and bulletins directly [Ofsted \(list-manage.com\)](#)

### **ICO Privacy Notice Tool**

Under data protection law, organisations who hold people's information need to have a privacy notice. The ICO has replaced the template with a new privacy notice generator to help early years providers create their own up to notices free of charge [Create your own privacy notice | ICO](#)

### **Early Years and Wraparound Providers' Business Skills – Free online course**

A free, online course has been developed by the Small Business Charter to explain essential business concepts required for growth and sustainability. This is for all early years and wraparound providers and is accessed at [Help to Grow: Management Essentials](#)

### **DfE Provider Roadshows**

The DfE is running a series of free roadshow events for early education and childcare providers across regions in England. These events will be an opportunity to engage directly with the DfE and to share views on the entitlements expansion and other areas of early education and childcare policy. Hopefully a NYC staff

member will be able to attend the Newcastle event. The dates are below and please click on the link to register.

12<sup>th</sup> September 2024 – Plymouth ([click here to register](#))

10<sup>th</sup> October 2024 – Liverpool ([click here to register](#))

7<sup>th</sup> November 2024– Newcastle ([click here to register](#))

### **NYSCP E-Bulletin**

Sign up to receive the monthly NYSCP e-bulletin directly [NYSCP e-Bulletin \(mailchi.mp\)](#)

### **Keeping Children Safe in Education 2024**

Keeping Children Safe in Education will be updated from September 2024 [Keeping children safe in education 2024 \(publishing.service.gov.uk\)](#) Childcare providers may find it helpful to read this guidance (EYFS 2024 3.7).

### **Vaccination Update Autumn 2024**

Please find attached information regarding up-to-date vaccination information to share with staff and parents. Attachment 5.

### **Early Years Funding**

<b><u>Early Years Funding</u></b>
<b>Autumn term headcount - Portal is open until 4<sup>th</sup> October 2024</b>
<ul style="list-style-type: none"><li>✓ Claims for Working Parent Entitlement have the same conditions for all age groups.</li><li>✓ Entitlement codes must have a <b><u>start date on or before 31<sup>st</sup> August and end date must be on or after 1<sup>st</sup> September 2024</u></b> for all eligible children.<ul style="list-style-type: none"><li>- Example, if the code end date is 17<sup>th</sup> August parent has not reconfirmed then you will not be able to submit the claim.</li></ul></li><li>✓ Working Parent entitlement codes do not change but the parent must continue to reconfirm by the code end date.</li><li>✓ If a 2-year-old has an NYC 6-digit code <b>and</b> a working parent 11-digit code, then you should use the NYC 6-digit code until the term after the child's 3<sup>rd</sup> birthday. The parent must continue to reconfirm their working parent entitlement 11-digit code in readiness for term after the child has their 3<sup>rd</sup> birthday.</li><li>✓ Do not wait until October to submit your headcount; you can change the claim right up until the end of headcount week – 4<sup>th</sup> October 2024.</li></ul>
<b>Revised Estimate – 6<sup>th</sup> September – 19<sup>th</sup> September 2024</b>
<ul style="list-style-type: none"><li>✓ You will be able to provide a revised estimate in September if you missed the estimate deadline, or your numbers are different to the estimate, please look out for the email that will be sent to all providers on 6<sup>th</sup> September 2024, to revise estimates you must reply to the email, and you will receive the link to the Revised Estimate Online Form. Please note it will be a provider's responsibility to reply to the email sent on 6<sup>th</sup> September and then complete the Revised Estimate Online Form using the link.</li></ul>
<b>Two Factor Authentication</b>
<ul style="list-style-type: none"><li>✓ If you have any problems logging onto the provider portal, in the first instance please use the link provided to troubleshoot any issues. Synergy Web - Setting up and accessing your account - <a href="#">2 Factor Authentication\Synergy Web - Setting up and accessing your account 27.02.24.pdf</a></li></ul>

<b>New Staff</b>
<ul style="list-style-type: none"><li>✓ Please ensure new staff are aware of what is required with regards to Early Years Funding and have the relevant system access. <a href="#">Early Years Funding New Staff Information 2024-2025.pdf (northyorks.gov.uk)</a></li><li>✓ Access to systems for staff who have left must be managed appropriately.</li></ul>
<b>Change of ownership/bank accounts</b>
<ul style="list-style-type: none"><li>✓ Providers must give as much notice as possible where there are changes in ownership, or bank accounts; failure to inform the local authority will impact on future payments.</li></ul>
<b>Charging</b>
<ul style="list-style-type: none"><li>✓ Your government funded offer must be clear to enable parents to make informed choices for childcare at your setting. Invoices must be easy for parents to understand and the government funded hours must show, this will ensure you comply with the statutory guidance, as stated in section A1.30 Charging in this document - <a href="#">Early education and childcare (applies from 1 April 2024) - GOV.UK (www.gov.uk)</a></li></ul>
<b>Guidance</b>
<ul style="list-style-type: none"><li>✓ Do not forget! Full range of guidance on Early Years Funding can be found by using this link <a href="#">Early Education Places, Funding and Entitlement   CYPInfo (northyorks.gov.uk)</a> Please share this with the relevant staff in your provision. The link is always at the bottom of emails you receive from Early Years Funding Team.</li></ul>