

Early Years Key Messages

November 2021

Please share Key Messages with all staff in your provision. Previous Key Messages available at: <https://cyps.northyorks.gov.uk/early-years-key-messages>

One Minute Guide to two-year-old funding
Business Support Free Sessions
Early years Funding
Reporting Positive COVID-19 Cases
Updated Guidance – Managing Covid-19 in education and childcare settings
Self-Isolation Test & Trace
New Downloadable Autism Awareness Training
SEND local area strategy
Early Years Qualifications checker
Starting School in Reception - September 2022
Adfam Support Service - Families Affected by Substance Misuse
Bereavement Support Leaflet
Anna Freud Centre – Sharing Concerns with Parents
Bladder and bowel control in children
PACEY Careers in Childcare Sessions

One Minute Guide to two-year-old funding

Please read the One Minute Guide for the revised two-year-old funding application process. The process has had to change following a revised data sharing agreement between the Department for Education and all local authorities. Golden Ticket letters will no longer be issued. Golden Ticket letters issued before 31st August remain valid. Attachment 1.

Business Support Free Sessions

If you missed the Sustainability health check webinar that was delivered earlier in October by Ann Van Dyke MBE, on behalf of the Local Government Association, you can watch a recording by clicking on the link: [Sustainability health check for NY early years and childcare providers from LGA | NYES \(nyestraining.co.uk\)](https://nyestraining.co.uk). The webinar provides ideas and practical advice to keep your business moving forwards to meet the challenges of a changing market. All early years providers should take the opportunity of watching this recording and make it the focus of a staff or committee meeting. Please ensure you have watched the webinar using the link above, before attending your chosen session. You only need to choose **one** session below. Whilst the sessions are available and relevant to all providers, the evening sessions have more of a childminder focus. The sessions are available to book using the links below:

Monday 22nd November 2-4pm [Sustainability health check for NY early years and childcare providers from LGA | North Yorkshire Education Services \(nyestraining.co.uk\)](#)

Tuesday 23rd November 9.30-11.30 am [Sustainability health check for NY early years and childcare providers from LGA | North Yorkshire Education Services \(nyestraining.co.uk\)](#)

Tuesday 23rd November 6.30-8.30pm [Sustainability health check for NY early years and childcare providers from LGA | North Yorkshire Education Services \(nyestraining.co.uk\)](#)

Wednesday 24th November 2-4pm [Sustainability health check for NY early years and childcare providers from LGA | North Yorkshire Education Services \(nyestraining.co.uk\)](#)

Thursday 25th November 9.30-11.30 am [Sustainability health check for NY early years and childcare providers from LGA | North Yorkshire Education Services \(nyestraining.co.uk\)](#)

Thursday 25th November 6.30-8.30pm [Sustainability health check for NY early years and childcare providers from LGA | North Yorkshire Education Services \(nyestraining.co.uk\)](#)

Please contact eyft@northyorks.gov.uk if you have any questions.

Early Years Funding

Headcount Autumn Term 2021 Checking headcount - the portal will open week commencing 1st November 2021 to enable checks to be made on all children's details – please ensure that the details are checked and follow the guidance on how to make changes, further guidance will be sent via email from the Early years Funding Team.

General

- The LA are required by legislation to ensure that all eligible children can take up their funded entitlement place free of charge. Parents must not be charged “top-up” fees (any difference between a provider's normal charge to parents and the funding they receive from the local authority). Providers must ensure parents understand which hours / sessions can be taken as free provision. Invoices and receipts must be clear, transparent and itemised allowing parents to see that they have received their child's funded entitlement completely free of charge and understand fees paid for additional hours or services. Invoices and receipts should include the provider's full details so that they can be identified as coming from a specific provider.
- PVI providers are required to access the Anycomms+ system; this is where the monthly remittance advice can be downloaded each month. If you are a PVI provider and have problems accessing Anycomms+ please contact Schools ICT on 01609 536086, option 1. Childminders are not required to access Anycomms+.
- Where there is a change in staff who manage the headcount or the finances of the provision, it is the responsibility of the owner/committee to ensure there is a handover of all aspects of the funding process and the new staff understand what is required. A useful document for new members of staff managing the funding can be accessed here:
<https://cyps.northyorks.gov.uk/sites/default/files/Early%20years/eyc%20funding/Introduction%20to%20ofunding%20122%20March%202021.docx.pdf>
- It is important that password security is maintained in line with GDPR when accessing the NYCC systems.

Reporting Positive COVID-19 Cases

Providers must report confirmed cases of COVID-19 cases in children or staff to Ofsted [Tell Ofsted if you have a COVID-19 incident at your childcare business - GOV.UK \(www.gov.uk\)](#) and to the NYCC COVID-19 team at education.COVID19@northyorks.gov.uk. Providers do not need to notify FIS. Providers must also notify Ofsted and the Early Years Funding on eyft@northyorks.gov.uk if the setting has to close due to COVID-19.

Updated Guidance – Managing Covid-19 in education and childcare settings

Please follow the link to updated guidance on managing COVID-19 in all educational and childcare settings <https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings/contingency-framework-education-and-childcare-settings>

Self-Isolation Test & Trace

Please see updated guidance. Attachment 2.

New Downloadable Autism Awareness Training

Downloadable webinar on Autism Awareness available to purchase from NYES for £20. Attachment 3

SEND Local Area Strategy

Please access the link for information about the SEND Local Area Strategy, details about information events and how to submit comments. Please also share with parents/carers [SEND Local Area Strategy | North Yorkshire County Council](#)

Early Years Qualifications Checker

Please follow the link to the check approved early years qualifications that can be included in child:staff ratios [Check early years qualifications - GOV.UK \(www.gov.uk\)](#)

Starting School in Reception - September 2022

Do you have children in your setting who was born between 1 September 2017 and 31 August 2018? If so, they are due to start school in September 2022. The parent **must** apply for a school place for them. The deadline to submitting an application is 15th January 2022. All information and how to apply online can be found on the NYCC website at www.northyorks.gov.uk/school-admissions. Families living outside North Yorkshire must contact their home authority. If parents have any queries please ask them to email schooladmissions@northyorks.gov.uk or by phone 01609 533679.

Adfam Support Service - Families Affected by Substance Misuse

Please find attached information about a new support service. Attachment 4

Bereavement Support Leaflet

Please find attached information about bereavement support. Attachment 5

Anna Freud Centre – Sharing Concerns with Parents

Please find attached information to support conversations with parents. Attachment 6

Bladder and bowel control in children

Please find attached a poster developed by NYCC Public Health. Attachment 7

PACEY Careers in Childcare Information Sessions

Please find attached details of information sessions aimed at parents who may be interested in careers in childcare. Please share this with parents. Attachment 8.

“Enabling environments mobilise the energy, attention, curiosity and focus of children.” Howard Gardner