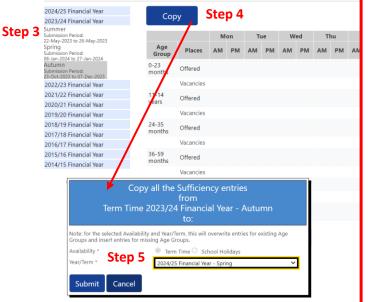


To support the LA in their statutory duty to ensure sufficient early years and childcare places, please comple each age range and the number of vacancies you hold for each age range. This information will be collected on a termly basis and will only be used to inform the LA. The data provided will not be made directly available to families but may be used to give an indication of th



Term Time Sufficiency for 2023/24 Financial Year - Autumn



Step 6 2024/25 Financial Year

Marchartham Automin Submission Period: 02/49p-8024 fro 89-Oct-2022 2022/24 Financial Year 2022/23 Financial Year 2029/21 Financial Year 2019/20 Financial Year 2019/19 Financial Year 2017/18 Financial Year 2015/17 Financial Year 2014/15 Financial Year Step 7

		M	on	Т	le	W	т	
Age Group	Places	AM	PM	AM	PM	AM	PM	AM
0-23 months	Offered							
	Vacancies							
11-14 years	Offered							
	Vacancies							
24-35 months	Offered							
	Vacancies							
36-59 months	Offered							
	Vacancies							
5-7 years	Offered							
	Vacancies							
8-11 years	Offered							
	Vacancies							

## The Sufficiency Tab data return is for pre-reception Early Years and Wraparound Childcare only.

## INSTRUCTIONS: Log in to your provider portal.

Step 1: Open the sufficiency Tab.

**Step 2:** Click on the blue Financial Year tabs to drop down each term within the current and previous Financial Year.

**Step 3:** Click into the last term in which you successfully entered sufficiency data. On this example sheet it shows this as Autumn 2023/2024. If you have <u>never</u> entered sufficiency data you will need to stop and email <u>fis.information@northyorks.gov.uk</u> for support.

**Step 4:** Click 'Copy' - this will open a pop-up box as seen when following the red arrow in the image.

**Step 5**: Ensure the Year/Term is set at the term you would like to enter data for, and the availability is set to Term Time.

Click 'Submit'

**Step 6:** Now when you go into the term in which you are trying to submit Sufficiency Data, you will see entry fields as below in step 7.

Step 7: Click 'Edit'

Step 8: Enter your data in the entry fields as follows:

- Ensure every entry field has a number typed into it.
- OFFERED: Your registered places for that age range. (If you cap numbers due to staffing then this number will be the maximum number of children you could have in this age range.) If there shows an age range which you do not offer, type 0 in all boxes.
- VACANCIES: How many of these offered places are currently vacant / not taken within each session?
- Please ensure you provide waitlist and fee information.
  Fees are for fee paying children and not the government funded sessions. i.e., how much would a fee-paying parent pay for this session / day / hour?

## Step 9: Click Save

**Step 10:** When the green banner appears, we have successfully received your Sufficiency Tab Data. Thank you.

Age Group	Places	Mon		Tue		Wed		Thu		Fri		Sat		Sun		Wait	Cost		
		AM	PM	List	Туре		Value												
0-23 months	Offered	9	9	9	9	9	9	9	9	9	9	0	0	0	0	1	Per Day	•	65.0
	Vacancies	1	1	0	0	0	0	0	0	1	2	0	0	0	0				
11-14 years	Offered	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Per Day	•	65.0
	Vacancies	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
24-35 months	Offered	15	15	15	15	15	15	15	15	15	15	0	0	0	0	0	Per Day	¥ (	65.0
	Vacancies	2	3	2	4	5	1	1	5	5	5	0	0	0	0				
36-59 months	Offered	22	22	22	22	22	22	22	22	22	22	0	0	0	0	3	Per Day	•	65.0
	Vacancies	0	0	0	0	0	0	0	0	1	1	0	0	0	0				
5- 7 years	Offered	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Per Day	<b>v</b> (	65.0
	Vacancies	0	0	0	0	0	0	0	0	0	0	0	0	0	0				
8-11 years	Offered	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	Per Day	<b>~</b>	65.0
Step 9	Vacancies	0	0	0	0	0	0	0	0	0	0	0	0	0	0				

## Step 10