

Early Years Key Messages

1st August 2024

Please share Key Messages with all staff in your provision. Previous Key Messages available at: <https://cyps.northyorks.gov.uk/early-years-key-messages>

Autumn Term Provider Sufficiency Information
Grant Funding for Early Years Childcare Expansion
Grant Funding for Wraparound Childcare
Childcare Works Hub for EY and Wraparound Providers
North Yorkshire 0 – 19 Children’s Health Service
Safe sleeping temperatures in provision and at home
Do Something BIG campaign – advertise your vacancies on “Find a Job”
Change of Manager
Early Years Funding Information
Sign up for DfE Foundation Years Monthly Bulletin

Autumn Term Provider Sufficiency Information

All early years and childcare providers are required to submit termly sufficiency information about occupancy and available childcare places. This is for early years (pre-reception) and children accessing wraparound provision. The local authority has a statutory duty to ensure there are sufficient childcare places for eligible working parents.

For Autumn term 2024, the sufficiency tab will open Monday, 2nd September 2024 and will close on Friday, 4th October 2024.

For early years providers receiving government funding, completion of the sufficiency information via the Sufficiency Tab on the FIS Provider Portal is linked to the government funding monthly payment. As a government funded provider, this is referenced in the Funding Agreement section 14.4.

Webinars will be offered at the start of Autumn term to support providers if required. Dates to be shared by email.

Grant Funding for Early Years Childcare Expansion

Applications for childcare expansion capital grants are **now open** for all Early Years providers who wish to expand their places offered for children aged over 9 months up to 35 months. Emails were sent on 16th July 2024 with relevant information on how to apply. If you did not receive this, contact us immediately on EYexpansion@northyorks.gov.uk. **The first deadline for Early Years capital grant applications is Friday 20th September 2024.**

Our next information and support sessions are as follows:

- Early Years ‘Meet & Greet’: **Wednesday 4th September, 13:30-14:30**. This will be an opportunity for you to receive information on the grant application process, the local childcare market in your area as well as to ask any questions relevant to your Early Years grant application.

[Join the meeting now](#)

Meeting ID: 323 818 237 189

Passcode: 4RBSzP

- Early Years & Wraparound Grant Application provider support forum: **5th September, 9:30 – 11:00**, via Teams. Meeting details are as follows:

[Join the meeting now](#)

Meeting ID: 313 978 450 974

Passcode: ZfXpH9

If you would like support with an application prior to these dates or some more information you can book a 1:1 support session by emailing EYexpansion@northyorks.gov.uk.

Grant Funding for Wraparound Childcare

Applications for wraparound childcare grants are **now open**. All schools and PVI providers will have received an email with applications and associated guidance for Wraparound Childcare Grant funding. Please contact wraparoundchildcare@northyorks.gov.uk if you need support with an application.

Application received by	
31 st July 2024 CLOSED	
30 August 2024	Providers seeking to have their newly created or expanded provision operational during the first half of the Autumn 2024 term.
20 September 2024	Providers seeking to have their newly created or expanded provision operational during the second half of the Autumn 2024 term or later in the 2024/25 academic year.
20 th September 2024	Capital Grant applications for WAC

The next provider information session for both Early Years and Wraparound Funding Applications is **Thursday 5th September 2024 9:30am**

[Join the meeting](#) - Meeting ID: 313 978 450 974 Passcode: ZfXpH9

Childcare Works Hub for EY and Wraparound Providers

Childcare Works, on behalf of the DfE, provides a wealth of resources for Early Years providers, Wraparound providers, schools and childminders to support the sector. This includes a recruitment and retention toolkit for wraparound provision which can also be adapted for early years use. Sign up for the Hub at [HUB for Providers - childcareworks.org.uk](https://childcareworks.org.uk)

North Yorkshire 0 – 19 Children’s Health Service

Early Years providers and parents can find a wealth of information and advice about children’s health services from the “Growing Healthy” HDFT North Yorkshire 0 – 19 Children’s Health Service website at [Children’s Health Services 0 -19 | Growing Healthy | HDFT \(hdftchildrenshealthservice.co.uk\)](https://childrenshealthservices0-19|growinghealthy|hdft(hdftchildrenshealthservice.co.uk)) or by contacting the service, Monday – Friday 9 am – 5pm on 0300 303 0916 .

Safe sleeping temperatures in provision and at home

Please note that the safe sleeping temperature for babies and young children should be 16 – 20 degrees as per the Lullaby Trust [The Lullaby Trust - Safer sleep for babies, Support for families](#) Please ensure that where you are providing sleeping facilities in your provision that the room is at the correct temperature. Some families may have a received a Red Book from Public Health which states that the baby’s room temperature should be 20 – 22 degrees but this is an error.

Do Something BIG campaign – advertise your vacancies on “Find a Job”

The Department for Education’s [Do Something BIG](#) will recommence in early August. It highlights the huge difference early years educators make to young children and how rewarding working in the sector can be. It directs potential applicants to use DWP’s [Find a Job](#) vacancy platform to search for early years roles in their area. If you have any vacancies in your provision, please make sure they are listed on Find a Job. If you do not already have a Find a Job account, and have any current or upcoming roles in your setting, please watch

these [video tutorials](#) to help you create an employer account and post your jobs. You should use the term 'early years' in the title of your job adverts and select 'Education jobs' for the job category. This service is free to use and will ensure your vacancies are seen by a large pool of potential candidates.

Change of Manager

When there is a change of manager, please can all new managers ensure they contact NYC Families Information Service (FIS) on fis.information@northyorks.gov.uk so we can update your records. Where there is a change in management within settings, please ensure the new manager has access to FIS Provider Portal to enable essential information to be updated including submitting the termly sufficiency information. All information must be kept up to date including removing staff who have left. If you are a new manager and need additional support, please contact FIS.

Early Years Funding Information

<u>Early Years Funding</u>
Working parent entitlement code checking reminder from DfE
<p><i>Reminder for Early Years providers to check eligibility of working parent entitlement codes!</i></p> <p><i>Ahead of the autumn term, and with the further expansion of childcare support for eligible working parents, we would like to remind EY providers to check and validate codes ahead of a child taking up a place. This requirement is set out in statutory guidance.</i></p> <p><i>Why is this important?</i></p> <p><i>Checking a code is valid via your provider/LA portal:</i></p> <ul style="list-style-type: none"> • <i>Ensures the provider receives funding for that place.</i> • <i>Ensures a parent can take up a place for their child from September and understand their monthly childcare costs.</i> • <i>Provides an early indication of whether parents can find and take up a place.</i> • <i>Provides early indication of potential sufficiency issues within local areas.</i>
Autumn term headcount - Portal is open now and until 4th October 2024
<ul style="list-style-type: none"> ✓ Claims for Working Parent Entitlement have the same conditions for all age groups - • entitlement codes must have a <u>start date on or before 31st August and end date on or before 1st September 2024</u> for all eligible children. Example, if the code end date is 17th August parent has not reconfirmed then you will not be able to submit the claim until the parent has reconfirmed. ✓ Working Parent entitlement codes do not change but the parent must continue to reconfirm by the code end date. ✓ If a 2-year-old has an NYC 6-digit code and a working parent 11-digit code, then you should use the NYC 6-digit code until the term after the child's 3rd birthday. The parent must continue to reconfirm their working parent entitlement 11-digit code in readiness for term after the child has their 3rd birthday. ✓ Please don't wait until October; you can change the claim right up until the end of headcount week.
Change of ownership/bank accounts
<ul style="list-style-type: none"> ✓ Providers must give as much notice as possible where there are changes in ownership or bank accounts; failure to inform the local authority will impact on future payments.
Charging

- ✓ Your government funded offer must be clear to enable parents to make informed choices for childcare at your setting. Invoices must be easy for parents to understand and the government funded hours must show, this will ensure you comply with the statutory guidance, as stated in section A1.30 Charging in this document - [Early education and childcare \(applies from 1 April 2024\) - GOV.UK \(www.gov.uk\)](#)

Guidance

- ✓ Don't forget! Full range of guidance on Early Years Funding can be found by using this link [Early Education Places, Funding and Entitlement | CYPSinfo \(northyorks.gov.uk\)](#) Please share this with the relevant staff in your provision. The link is always at the bottom of email from Early Years Funding Team.

Full range of guidance documents on Early Years Funding can be found by using this link: [Early Education Places, Funding and Entitlement | CYPSinfo \(northyorks.gov.uk\)](#)

Sign up for DfE Foundation Years Monthly Bulletin

To receive the monthly DfE's Foundation Years monthly bulletin directly which has important updates directly from the DfE, providers should sign up through Foundation Years website at <https://www.foundationyears.org.uk/>