

North Yorkshire Council Early Years Funding Termly Timetable - Summer 2025

All guidance regarding Early Years Funding available here - [Early Education Places, Funding and Entitlement | CYPInfo](#)

Month	Date	Event	Term	Action	Guidance
March	3rd	Providers should ensure all working family codes are checked before term ends for both new and existing parents accessing funding in Summer.	Summer	Check all working family codes are valid for children accessing funding in Summer using the Eligibility Checker on the Provider Portal	Checking working family codes
	10th	Online estimate form opens for Summer 2025 - deadline 14th March	Summer	Providers to submit Summer 2025 estimates via online form	
	10th	Sufficiency Tab opens on Provider Portal - deadline 4th April	Summer	Submit sufficiency information on the portal. Contact FIS via fis.information@northyorks.gov.uk for more information	Early Years Key Messages
	14th	Deadline for online estimates	Summer	Providers to submit Summer 2025 estimates via online form	
	24th	Portal opens for Summer term - claims can now be submitted until deadline of 16th May	Summer	All providers can start submitting headcount actuals for the Summer term. We recommend that providers submit headcount as soon as possible - changes can be made until the deadline of 16th May	
	31st	Deadline for parents getting or reconfirming working family codes	Summer	Do not accept any children for working family hours for Summer term 2025 without a valid code from this date	Checking working family codes
April	4th	Deadline for Sufficiency submission	Summer	Submit sufficiency information on the portal. Contact FIS via fis.information@northyorks.gov.uk for more information	Early Years Key Messages
	8th	Remittance advice available for April	Summer	Check remittance advice matches expected payment for April. Available via Anycomms+ for PVI providers and directly to the nyey email for Childminders	Anycomms+ guidance
	15th	First month's payment of Summer term funding allocation - payment based on estimate if submitted by provider	Summer	Check monthly payment is as expected	Monthly payment calculator Monthly payment calculator guidance
	21st	Summer term funding starts - 13 weeks funding payable	Summer	Check all children who are being claimed for have a Parental Agreement in place for the Summer term and, where applicable, a valid funding code	Sample Parental Agreement
	23rd	Deadline for estimate changes	Summer	Contact eyft@northyorks.gov.uk if you require a change to your estimate payment	
May	8th	Remittance advice available for May	Summer	Check remittance advice matches expected payment for May. Available via Anycomms+ for PVI providers and directly to the nyey email for Childminders	Anycomms+ guidance
	12th-16th	HEADCOUNT WEEK Claims to be submitted by 16th May	Summer	Funded hours should only be claimed for children registered and attending on headcount week. All claims should be for the number of funded hours attended on headcount week	Headcount guidance - Summer 2025
	15th	Second month's payment of Summer term funding allocation - payment based on estimate if submitted by provider	Summer	Check monthly payment is as expected	Monthly payment calculator Monthly payment calculator guidance
	15th	Payment of Spring 25 After Headcount Claims if applicable	Spring		
	16th	Deadline for headcount submission and DAF evidence	Summer	Send headcount claim and DAF evidence if applicable	Headcount guidance - Summer 2025 DAF guidance - 2025/26
	19th	After headcount claims can be made for eligible children, from 19th May up until 25th July. Deadline for claims is 11th July. Minimum length of any after headcount claim is 2 weeks. Payment will be made in August 2025	Summer	Contact the EY funding team for after headcount adjustments, do not enter these children onto the Provider Portal	After headcount guidance
June	4th-6th	EYPP checks will be carried out by the Funding Team	Summer		EYPP Guidance - 2025/26
	6th	Remittance advice available for June	Summer	Check remittance advice matches expected payment for June. Available via Anycomms+ for PVI providers and directly to the nyey email for Childminders	Anycomms+ guidance
	9th-13th	Provider portal opens for checking. Amendments to be submitted by 13th June. Late headcounts can also be submitted now - deadline to be confirmed. If you are aware that a child is attending another provider in another local authority please check with parent that you are claiming the correct number of hours.	Summer	Check headcount submission is correct and follow instructions to submit amendments if necessary. Check children receiving EYPP	Headcount guidance - Summer 2025 EYPP Guidance - 2025/26
	13th	Provider portal closes for checking	Summer	Check headcount submission is correct and follow instructions to submit amendments if necessary. Check children receiving EYPP	
	13th	Third month's payment of Summer term funding allocation - payment based on estimate if submitted by provider	Summer	Check monthly payment is as expected	Monthly payment calculator Monthly payment calculator guidance
	16th-20th	Checks made by EYFT on cross border funding claims. Providers will be contacted in the event of an overclaim and notified if funding needs to be recovered.	Summer		
	30th	FIS opens Sufficiency Tab on Provider Portal - deadline 22nd July	Autumn	Submit sufficiency information on the portal. Contact FIS via fis.information@northyorks.gov.uk for more information	Early Years Key Messages
July	7th	Providers should ensure all working family codes are checked before term ends for both new and existing parents accessing funding in Autumn	Autumn	Check all working family codes are valid for children accessing funding in Autumn using the Eligibility Checker on the Provider Portal	Checking working family codes
	7th	Provider portal opens for after headcount claims - deadline 11th July	Summer	Submit after headcount claim, if applicable	After headcount guidance
	8th	Remittance advice available for July	Summer	Check remittance advice matches expected payment for July. Available via Anycomms+ for PVI providers and directly to the nyey email for Childminders	Anycomms+ guidance
	11th	Deadline for after headcount claims	Summer	Submit after headcount claim, if applicable	After headcount guidance
	14th	Last week for after headcount children to start	Summer	All after headcount claims should have been submitted for children starting this week - no late claims can be processed	After headcount guidance
	14th	Portal opens for Autumn term actuals - claims can now be submitted until deadline of 3rd October	Autumn	All providers can start submitting headcount actuals for the Autumn term. We recommend that providers submit headcount as soon as possible - changes can be made until the deadline	Guidance - to be updated
	14th	Estimate submissions opens for Autumn 2025 - deadline 20th August	Autumn	Providers to submit Autumn 2025 estimates	Guidance - to be updated
	15th	Fourth month's payment of Summer term funding allocation - payment based on actual headcount submission and will include DAF, EYPP and Deprivation.	Summer	Check monthly payment is as expected	Monthly payment calculator Monthly payment calculator guidance
August	22nd	Deadline for Sufficiency submission to FIS	Autumn	Submit sufficiency information on the portal. Contact FIS via fis.information@northyorks.gov.uk for more information	Early Years Key Messages
	8th	Remittance advice available for August	Summer	Check remittance advice matches expected payment for August. Available via Anycomms+ for PVI providers and directly to the nyey email for Childminders	Anycomms+ guidance
	15th	Final payment of Summer term funding allocation - payment based on actual headcount submission and will include after headcount payments, if applicable	Summer	Check monthly payment is as expected	Monthly payment calculator Monthly payment calculator guidance
	20th	Deadline for estimate submission	Autumn	Providers to submit Autumn 2025 estimates	Guidance - to be updated
	31st	Deadline for parents getting or reconfirming working family codes	Autumn	Do not accept any children for working family hours for Autumn term 2025 without a valid code from this date	Checking working family codes