

North Yorkshire Council Early Years Funding Termly Timetable - Autumn 2025					
All guidance regarding Early Years Funding available here - Early Education Places, Funding and Entitlement CYP\$Info					
Month	Date	Event	Term	Action	Guidance
June	30th	FIS opens Sufficiency Tab on Provider Portal - deadline 22nd July	Autumn	Submit sufficiency information on the portal. Contact FIS via fis.information@northyorks.gov.uk for more information	Early Years Key Messages
July	7th	Providers should ensure all working family codes are checked before term ends for both new and existing parents accessing funding in Autumn	Autumn	Check all working family codes are valid for children accessing funding in Autumn using the Eligibility Checker on the Provider Portal	Checking working family codes guidance
	14th	Estimate submissions opens for Autumn 2025 - deadline 20th August	Autumn	Providers to submit Autumn 2025 estimates	Estimates guidance
	22nd	Deadline for Sufficiency submission to FIS	Autumn	Submit sufficiency information on the portal. Contact FIS via fis.information@northyorks.gov.uk for more information	Early Years Key Messages
August	*4th	Portal opens for Autumn term actuals - claims can now be submitted until deadline of 3rd October. *Opening date may be subject to change.	Autumn	All providers can start submitting headcount actuals for the Autumn term. We recommend that providers submit headcount as soon as possible - changes can be made until the deadline	
	20th	Deadline for estimate submission	Autumn	Providers to submit Autumn 2025 estimates to enable payment to be made in September	Estimates guidance
	20th	HIGHLY RECCOMENDED - Calculate expected monthly payments based on submitted estimates	Autumn	Calculate expected monthly payments using the monthly payment calculator	Monthly payment calculator Guidance
	31st	Deadline for parents getting or reconfirming working family codes	Autumn	Do not accept any children for working family hours for Autumn term 2025 without a valid code from this date	Checking working family codes
September	1st	Autumn term funding starts - 14 weeks funding payable	Autumn	Check all children who are being claimed for have a Parental Agreement in place for the Autumn term and where applicable, a valid funding code	
	8th	Remittance advice available for September	Autumn	Check remittance advice matches expected payment for September. PVI providers get their remittance via Anycomms+ and Childminders receive theirs via nvey email.	
	15th	First month's payment of Autumn term funding allocation - payment based on estimate submitted by provider	Autumn	Check monthly payment is as expected	Payment timetable
	19th	Deadline for estimate changes	Autumn	Contact eyft@northyorks.gov.uk for advice about a change to your estimate payment	Estimates guidance
	29th Sep - 3rd Oct	HEADCOUNT WEEK Claims to be submitted by 4th October	Autumn	Funded hours must only be claimed for children registered and attending on headcount week. All claims should be for the number of funded hours attended on headcount week.	
October	3rd	Deadline for headcount submission and DAF evidence	Autumn	Send headcount claim and DAF evidence if applicable	DAF guidance
	6th	After headcount claims can be made for eligible children, from this date up until 19th December. The portal will be open for submitting claims between 24th November and 5th December. Minimum length of any after headcount claim is for 2 weeks funding.	Autumn	Contact the EY funding team for after headcount adjustments, do not enter these children onto the Provider Portal	After headcount guidance
	8th	Remittance advice available for October	Autumn	Check remittance advice matches expected payment for October	
	15th	Second payment of Autumn term funding allocation - payments based on estimate submitted by provider	Autumn	Check monthly payment is as expected	Payment timetable
	21st	EYPP checks will be carried out by the Funding Team	Autumn		EYPP guidance
	22nd Oct - 7th Nov	Provider portal opens for checking. Amendments to be submitted by 7th November. Late headcounts can also be submitted now - deadline to be confirmed.	Autumn	Check headcount submission is correct and follow instructions to submit amendments if necessary. Check children receiving EYPP.	
November	7th	Remittance advice available for November	Autumn	Check remittance advice matches expected payment for November	
	7th	Deadline for headcount amendments	Autumn	Check headcount submission is correct and follow instructions to submit amendments if necessary. Check children receiving EYPP.	
	7th	HIGHLY RECCOMENDED - Calculate expected monthly payment for December using submitted estimates and actual headcount	Autumn	Calculate expected monthly payment using the monthly payment calculator	Monthly payment calculator Guidance
	14th	Third payment of Autumn term funding allocation - payment based on estimate submitted by provider	Autumn	Check monthly payment is as expected	Payment timetable
	24th	Provider portal opens for after headcount claim - deadline 5th December	Autumn	Submit after headcount claim, if applicable - deadline 5th December	After headcount guidance
December	1st	Online estimate form opens for Spring 2026 - deadline 12th December *Opening date may be subject to change.	Spring	Providers to submit Spring 2026 estimates via online form	Estimates guidance
	1st - 19th	Providers must ensure all working family codes are checked before term ends for both new and existing parents accessing funding in Spring.	Spring	Check all working family codes are valid for children accessing funding in Spring using the Eligibility Checker on the Provider Portal	Checking working family codes guidance
	1st	FIS opens Sufficiency Tab on Provider Portal - deadline 14th December	Spring	Submit sufficiency information on the portal. Contact FIS via fis.information@northyorks.gov.uk for more information	Early Years Key Messages
	5th	Deadline for after headcount claims - payment to be made in January	Autumn	Submit after headcount claim, if applicable	After headcount guidance
	8th	Portal opens for Spring term - claims can now be submitted - deadline 16th January *Opening date may be subject to change.	Spring	All providers can start submitting headcount actuals for the Spring term. We recommend that providers submit headcount as soon as possible - changes can be made until the deadline of 16th January	Payment timetable
	8th	Remittance advice available for December	Autumn	Check remittance advice matches expected payment for December	
	8th - 12th	Last week for after headcount children to start	Autumn	Submit after headcount claim, if applicable - deadline 6th December. Payment for any after headcount claims will be made in the next available payment month	After headcount guidance
	12th	Deadline for Spring 2026 estimates	Spring	Providers to submit Spring 2026 estimates via online form	Estimates guidance
	14th	Deadline for Sufficiency submission to FIS	Spring	Submit sufficiency information on the portal. Contact FIS via fis.information@northyorks.gov.uk for more information	Early Years Key Messages
	15th	Final payment of Autumn term funding allocation - payment based on actual headcount submission and will include DAF, EYPP and Deprivation.	Autumn	Check monthly payment is as expected	Payment timetable
	19th	Autumn term funding ends - 14 weeks funding payable	Autumn		
	31st	Deadline for parents getting or reconfirming working family entitlement codes	Spring	Do not accept any children for working family hours for Spring term 2025 without a valid code from this date	Checking working family codes guidance