

Early Years Funding Monthly payments

Each funded provider is expected to ensure they are being paid correctly by checking their monthly remittance advice. The following information, and link to the 'Monthly Payment Calculator' here [Monthly payment calculator.xlsx](#) provides additional information on how funding payments are calculated and what will happen for over payments Please ensure you use this document to help you with monitoring your income.

Calculating your monthly payment

Payment of government funding is made on, or around 15th of each month.

The table below shows the number of monthly payments for each term. **Please note that you will not be paid the same amount across a 12-month period, even if your child numbers stay the same.**

Term	Number of Monthly Payments	Payments based on 'estimate' given	Final payment made based on headcount
Summer	5	April, May and June	July and August – July includes Disability Access Funding, Deprivation & EYPP payments
Autumn	4	September, October, and November	December also includes Disability Access Funding, Deprivation & EYPP payments
Spring	3	January and February	March also includes Disability Access Funding, Deprivation & EYPP payments

Please use the following to work out the monthly payment for each type of funding for the cash flow for your business for each term:

Estimated weekly hours x NYC Funded Weeks = Termly hours

Termly hours x hourly rate = Termly Funding

Termly Funding ÷ by number of months in term = monthly payment

If offering more than one type of funding, complete the above steps separately for each funding type , then add together to calculate the overall monthly payment due to you.

There is also an online calculator here: [Monthly payment calculator.xlsx \(live.com\)](#) and guidance [Monthly Payment Calculator Guidance.pdf \(northyorks.gov.uk\)](#)

How do I see a breakdown of my funding payments being made?

Monthly remittance advices are generally available by 8th each month prior to the payment into bank accounts on or around 15th of the month.

If you are a childminder, you will receive a monthly remittance to your NYC email account. You should regularly check this email account and review your monthly remittance to check you are receiving the correct amount of funding which will be based on the estimates provided on the Online Estimate Form, if provided.

If you are a PVI provider, you will receive your monthly remittance via AnyComms+. You will need to log into Anycomms+. The Anycomms+ system will automatically remove anything 90 days after it has been uploaded so it is important that you download the remittance every month.

If you are a maintained School provider, you will see your Early Years Funding on the monthly Oracle print.

If you are experiencing issues accessing your NYC email account to view remittances, or logging into your setting's AnyComms+ s account, please contact our NYES Digital Team on 01609 536086, option 1.

My monthly funding payment is incorrect. What do I do?

To help us investigate your query please confirm your Ofsted registration number and provider name, the amount of funding you have been paid, as well as the amount of funding you were expecting to receive and send an email to the team at eyft@northyorks.gov.uk.

I was expecting a payment of Element 2 or Element 3 funding, or I have a query about how this is calculated?

If you have a query about Element 2 or Element 3 (Inclusion and SEN Funding) you must contact the relevant team directly, details below:

Inclusion Funding Team – Element 2 enquiries. Telephone 01609 534010 or email InclusionFund@northyorks.gov.uk

SEN Funding Team – Element 3 enquiries. Telephone | 01609 535002 or email sen@northyorks.gov.uk

What happens if I have been overpaid?

North Yorkshire Council notifies providers of the early years funding rates and termly funded weeks before the beginning of each financial year. This is to help providers budget and check their early years funding income. Providers are given the opportunity, by an on-line estimates form prior to the beginning of each term, to provide estimates. Monthly payments are initially made based on indicative (based on the relevant term in the previous financial year, where available) or estimated hours where supplied and providers are expected to check their income.

Once the headcount has been processed, the termly funding is recalculated using actual hours. Where there has been an overpayment due to a difference in indicative/estimated to actual hours then overpayments will be managed as explained in the table below:

Type of Provider	Overpayment	Recovery	Further action
Childminder	£500 or more	Invoice	No payment released until Invoice is paid in full
Childminder	Less than £500	From next payment	Only if claim made for funded children in the next term.
Childminder		Invoice	If not making a claim in the next term
Private, Independent and Voluntary, including Academy Schools	£2000 or more	Invoice	Next payments on hold until Invoice is paid in full
Private, Independent and Voluntary, including Academy Schools	Less than £2000	From next payment	Only if claim made for funded children in the next term
		Invoice	If not making a claim in the next term