

CYPS Key Contact Information – updated June 2023

Note: unless specified email addresses follow the format: firstname.surname@northyorks.gov.uk	Contact
Corporate Director – Children and Young People’s Service	Stuart Carlton
Business Support Manager	Marion Sadler
LSO Team Leader	Lisa Cowley
Safeguarding Unit	
Safeguarding Unit Manager responsible for: <ul style="list-style-type: none"> • Education Safeguarding and LADO function • IRO Service North Yorkshire Safeguarding Children Partnership Manager responsible for: <ul style="list-style-type: none"> • Management and support for the Safeguarding Children Partnership • CDOP Process 	Emma Phillips Hannah Ellingworth
Leadership Support Officer	Kirsty Tuley
Children and Families	
Assistant Director – Children and Families responsible for <ul style="list-style-type: none"> • Family Assessment and Support Team • Child Permanence and Family Reunification Team • Placement Support Together Team • 0-19 Prevention Service & Youth Justice Service • ELAC virtual school • DfE Partners in Practice Programme 	Mel Hutchinson
Leadership Support Officer	Jane Bowman
Head of Effective Practice & QA	Samantha Clayton
Head of Service Family Assessment and Support Team (including Partnerships)	Zoe Fryer (Acting)
Principal Social Worker	Joanna Miles
Group Manager – Family Assessment and Support Team	TBC
Group Manager – Family Assessment and Support Team East	Heidi Scott-Nelson
Group Manager – Family Assessment and Support Team Central	Sarah Howarth
Group Manager – Access and Multiple Vulnerabilities	Victoria Haigh
Head of Service Child Permanence and Family Reunification	Emma Hopper
Group Manager – Child Permanence & Reunification Central	Karen Douglas-Weir
Team Manager – Leaving Care	Maggie Allen
Head of Service (Child Placement)	Judith Russ
Group Manager - Placement and Fostering	Alan Tucker
Group Manager – NWD	Gaynor Carlton
Group Manager – NWD	James Cliffe
Group Manager – NWD Traded Relations	VACANT

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Head of Virtual School	Julie Bunn
Head of Service – Early Help	Barbara Merrygold
Group Manager Early Help East	Simone Wilkinson
Group Manager Early Help Central	Simon Osman
Group Manager Early Help West	Paul Carswell
Leadership Support Officer (HoS Family Assessment and Support Team, Early Help and Effective Practice. PiP)	Natalie Bellamy
Leadership Support Officer (HoS LAC/Leaving Care/Youth Justice, Child Placement and Clinical Psychologist)	Susan Foster
Strengthening Families Leadership Support Officer	Sarah Carter
Inclusion	
Assistant Director – Inclusion responsible for: <ul style="list-style-type: none"> • Special educational needs and disabilities • Disabled Children’s Service • Specialist support services and preparation for adulthood • Commissioning • Children’s health outcomes 	Dr Janet Crawford
Leadership Support Officer	Karen Russell (Mon-Thurs)
Head of SEND	Charlie Lowe (July 23)
Head of Inclusion	Carol-Ann Howe
Head of Disabled Children’s Service	Suzanne Hunt
Commissioning Manager: Children’s Health Outcomes	Emma Lonsdale
Head of SEND Strategic Planning and Resources	Chris Reynolds
Locality Manager, Inclusion, Selby (C&L Specialism)	Vacancy
Locality Manager, Inclusion, Craven (SEMH Specialism)	Cerys Townend
Locality Manager, Inclusion, Harrogate, Knaresborough, Ripon (C&I Specialism)	Rachel Comerford
Locality Manager, Inclusion, Hambleton & Richmondshire (SEND Specialism)	Lisa Abel
Locality Manager, Inclusion, Scarborough, Ryedale, Whitby (Principal Educational Psychologist)	Vacant – please contact Carol-Ann Howe in first instance
Lead Teacher for Hearing Support	Julie Broome
Lead Advisory Support Teacher - Vision Support	Vacancy
Lead Medical Education Service	Sarah Fawcett
Occupational Therapist Manager (Home Ind)	Jon Tilley
Locality SEND Manager Selby	Kerry Chapman
Locality SEND Manager Hambleton and Richmondshire	Lisa Abel
Locality SEND Manager, Scarborough, Whitby and Ryedale	Helen Hodgson
Locality SEND Manager, Harrogate, Knaresborough, Ripon and Craven	Amanda Millgate

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Careers Service Team Manager SEND	Alison Fletcher
SEN Transport Manager	Gail Chester
Education and Skills	
Assistant Director, Education and Skills <ul style="list-style-type: none"> • School Improvement • Governor support • Adult learning and skills service • County Music • Outdoor Learning Service • Early Years Strategy • Strategic planning including capital, Admissions and Transport policy 	Amanda Newbold
Leadership Support Officer	Elaine Weatherley
School Improvement Service	
Head of School Improvement Service	Louise Wilson
Principal Education Adviser (Monitoring)	Julie Pattison
Principal Education Adviser (Monitoring)	Vacancy
Principal Education Adviser (Monitoring)	Vacancy
Principal Education Adviser (Support)	Adrian Clarke
Head of Clerking Service	Chrissy Richardson
Executive Joint Head of Service (York and North Yorkshire)	Paul Cliff
Strategic Planning	
Strategic Planning Manager	Andrew Dixon
Strategic Planning Officers <ul style="list-style-type: none"> • Hambleton/Richmondshire • Selby • Coast/Ryedale • Harrogate • Craven • Capital Support 	Mark Ashton John Lee (john.s.lee) Matt George Susan Turley Julia Temple John Kennelly
Admissions & Transport Manager (including appeals)	Lisa Herdman
School Admissions, Home to School Transport and Free School Meals applications	Lisa Herdman
Eligibility/applications for work permits, performance licences and chaperones/matrons	Julie Parrish
School Attendance and Enforcement processes	Julie Parrish
County Music Service	
Head of Music Service	Ian Bangay
Governor Support	
Governance Officer	Elaine Trehitt
Governance Officer	Vacancy

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Finance and Management Support	
Assistant Director - Strategic Resources responsible for: <ul style="list-style-type: none"> • CYPS Finance • FMS • County Catering • Corporate Property Management • Procurement & Contracting 	Howard Emmett
Leadership Support Officer	Deborah Wilbor
Head of Finance – Schools & Early Years	Sally Dunn
Head of Financial Management Services, Schools & Academies	Neil Hughes
Senior Financial – Projects	Martin Surtees
Senior Commissioning Contracting Officer	Stuart Williams
County Catering	
Head of Traded Service	
Finance & Admin Manager	Graham Foxtan
Property Service	
Head of Property Service	Jon Holden
Asset & Workplace Manager	Roger Fairholm
Capital Programme Manager	Paula McLean
Hard FM Manager	Trevor Lambert
Senior Property Officer	Katherine Edge
Property Rationalisation Manager	Karen Adamson
Procurement	
Procurement Officer (CYPS)	Katie Longstaff
Human Resources & Organisational Development	
Head of HR CYPS	Penny Yeadon
Principal HR Adviser – schools	Mairi Reed
HR Advisory ‘hotline’	01609 798343
ICT	
CYPS Business Partner	Simon Mason
Schools ICT Services	0844 875 7428 or
CYPS Complaints Team	
Rebecca Williams	
Elaine Langford	
Sarah Jones	