

## CYPS Key Contact Information – updated December 2023

| <b>Note: unless specified email addresses follow the format:<br/>                     firstname.surname@northyorks.gov.uk</b>  | <b>Contact</b>               | <b>Tel 01609<br/>                     53 then<br/>                     ext no</b> |
|--|------------------------------|---|
| Corporate Director – Children and Young People’s Service   | Stuart Carlton               | 2146  |
| Business Support Manager <ul style="list-style-type: none"> <li>- LSO Team Manager/Support to Director</li> <li>- Complaints Team Manager/governance</li> </ul>  | Lisa Cowley<br>Marion Sadler | 2218<br>2234  |
| <b>Safeguarding Unit</b>   |                              |   |
| Safeguarding Unit Manager responsible for: <ul style="list-style-type: none"> <li>• Education Safeguarding and LADO function</li> <li>• IRO Service</li> </ul>   | Emma Phillips                | 8435  |
| North Yorkshire Safeguarding Children Partnership Manager responsible for: <ul style="list-style-type: none"> <li>• Management and support for the Safeguarding Children Partnership</li> <li>• CDOP Process</li> </ul>  | Hannah Ellingworth           | 3932  |
| Leadership Support Officer   | Kirsty Tuley                 | 2232  |
| <b>Children and Families</b>   |                              |   |
| Assistant Director – Children and Families responsible for <ul style="list-style-type: none"> <li>• Family Assessment and Support Team</li> <li>• Child Permanence and Family Reunification Team</li> <li>• Placement Support Together Team</li> <li>• 0-19 Prevention Service &amp; Youth Justice Service</li> <li>• ELAC virtual school</li> <li>• DfE Partners in Practice Programme</li> </ul> | Mel Hutchinson               | 6542  |
| Leadership Support Officer   | Jane Bowman                  | 3571  |
| Head of Effective Practice & QA  | Samantha Clayton             | 4322  |
| Head of Service Family Assessment and Support Team (including Partnerships)  | Zoe Fryer (Acting)           | 3181  |
| Principal Social Worker  | Joanna Miles                 | 6725  |
| Group Manager – Family Assessment and Support Team West  | Joanne Hammond               | 5703  |
| Group Manager – Family Assessment and Support Team East  | Heidi Scott-Nelson           | 4131  |
| Group Manager – Family Assessment and Support Team Central   | Sarah Howarth                | 5461  |
| Group Manager – Access and Multiple Vulnerabilities  | Victoria Haigh               | 8430  |
| Head of Service Child Permanence and Family Reunification  | Emma Hopper                  | 6542  |
| Group Manager – Child Permanence & Reunification Central   | Karen Douglas-Weir           | 3197  |
| Team Manager – Leaving Care  | Maggie Allen                 | 6919  |
| Head of Service (Child Placement)  | Judith Russ/Rosie Appleby    | 1108  |
| Group Manager - Placement and Fostering  | Alan Tucker                  | 3573  |
| Strategic Lead NWD   | Ian Kirkup                   | 4503  |
| Group Manager – NWD  | Gaynor Carlton               | 7496  |
| Group Manager – NWD  | James Cliffe                 | 7495  |

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|---|--|---------------------------------|
| Head of Virtual School  | Julie Bunn   | 2169                            |
| Head of Service – Early Help  | Barbara Merrygold  | 8331                            |
| Group Manager Early Help East   | Simone Wilkinson   | 3435                            |
| Group Manager Early Help Central  | Simon Osman  | 8167                            |
| Group Manager Early Help West   | Paul Carswell  | 3412                            |
| Leadership Support Officer (HoS Family Assessment and Support Team, Early Help and Effective Practice. PiP)   | Evangelina Di Carlo                                      |                                 |
| Leadership Support Officer (HoS LAC/Leaving Care/Youth Justice, Child Placement and Clinical Psychologist)  | Susan Foster   |                                 |
| Strengthening Families Leadership Support Officer   | Sarah Carter   | 3694                            |
| <b>Inclusion</b>  |  |                                 |
| Assistant Director – Inclusion responsible for: <ul style="list-style-type: none"> <li>• Special educational needs and disabilities</li> <li>• Disabled Children’s Service</li> <li>• Specialist support services and preparation for adulthood</li> <li>• Commissioning</li> <li>• Children’s health outcomes</li> </ul> | Dr Janet Crawford  | 2174                            |
| Leadership Support Officer  | Karen Russell (Mon-Thurs)<br>Vacant (Fri)                | 2122                            |
| Head of SEND  | Charlie Lowe   | 2257                            |
| Head of Inclusion   | Carol-Ann Howe   | 4738                            |
| Head of Disabled Children’s Service   | Suzanne Hunt   |                                 |
| Commissioning Manager: Children’s Health Outcomes   | Emma Lonsdale  | 5770                            |
| Head of SEND Strategic Planning and Resources   | Chris Reynolds   | 8598                            |
| Locality Manager, Inclusion, Selby (C&L Specialism)   | Vacancy  |                                 |
| Locality Manager, Inclusion, Craven (SEMH Specialism)   | Cerys Townend  | 8737                            |
| Locality Manager, Inclusion, Harrogate, Knaresborough, Ripon (C&I Specialism)   | Rachel Comerford   | 8757                            |
| Locality Manager, Inclusion, Hambleton & Richmondshire (SEND Specialism)  | Lisa Abel  | 4745                            |
| Locality Manager, Inclusion, Scarborough, Ryedale, Whitby (Principal Educational Psychologist)  | Vacant – please contact Carol-Ann Howe in first instance |                                 |
| Lead Teacher for Hearing Support  | Julie Broome   |                                 |
| Lead Advisory Support Teacher - Vision Support  | Vacancy  | 4398                            |
| Lead Medical Education Service  | Sarah Fawcett  |                                 |
| Occupational Therapist Manager (Home Ind)   | Jon Tilley   | 6452                            |
| Locality SEND Manager Selby   | Kerry Chapman  | 8714                            |
| Locality SEND Manager Hambleton and Richmondshire   | Lisa Abel  |                                 |
| Locality SEND Manager, Scarborough, Whitby and Ryedale  | Helen Hodgson  | 8577                            |
| Locality SEND Manager, Harrogate, Knaresborough, Ripon and Craven   | Amanda Millgate  | 3215                            |

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|---|--|---|
| Careers Service Team Manager SEND   | Alison Fletcher  | 6279  |
| SEN Transport Manager   | Gail Chester   | 6040  |
| <b>Education and Skills</b>   |  |   |
| Assistant Director, Education and Skills <ul style="list-style-type: none"> <li>• School Improvement</li> <li>• Governor support</li> <li>• Adult learning and skills service</li> <li>• County Music</li> <li>• Outdoor Learning Service</li> <li>• Early Years Strategy</li> <li>• Strategic planning including capital, Admissions and Transport policy</li> </ul> | Amanda Newbold   | 2166  |
| Leadership Support Officer  | Elaine Weatherley<br>(Mon/Tue/Thur/Fri)<br>Vacant ( Wed/Fri)   |   |
| <b>School Improvement Service</b>   |  |   |
| Head of School Improvement Service  | Louise Wilson  | 6211  |
| Principal Education Adviser (Monitoring)  | Julie Pattison   | 3209  |
| Principal Education Adviser (Monitoring)  | Lis Marsden  |   |
| Principal Education Adviser (Monitoring)  | Jon Norden   |   |
| Head of Governance  | Vacancy  |   |
| Executive Joint Head of Service (York and North Yorkshire)  | Paul Cliff   | 3916  |
| <b>Strategic Planning</b>   |  |   |
| Strategic Planning Manager  | Andrew Dixon   | 3294  |
| Strategic Planning Officers <ul style="list-style-type: none"> <li>• Hambleton/Richmondshire</li> <li>• Selby</li> <li>• Coast/Ryedale</li> <li>• Harrogate</li> <li>• Craven</li> <li>• Capital Support</li> </ul>   | Mark Ashton<br>John Lee (john.s.lee)<br>Matt George<br>Susan Turley<br>Julia Temple<br>John Kennelly | 3229<br>3182<br>3058<br>7631<br>3242<br>3261                  |
| Admissions & Transport Manager (including appeals)  | Lisa Herdman   | 3679  |
| School Admissions, Home to School Transport and Free School Meals applications  | Lisa Herdman   | 3679  |
| Eligibility/applications for work permits, performance licences and chaperones/matrons  | Julie Parrish  |   |
| School Attendance and Enforcement processes   | Julie Parrish  | 8013  |
| <b>County Music Service</b>   |  |   |
| Head of Music Service   | Ian Bangay   | 2790  |
| <b>Governor Support</b>   |  |   |
| Governance Officer  | Vacancy  |   |
| Governance Officer  | Chrissy Richardson   | 7402  |
| Governance Officer  | Vacancy  |   |

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|--|------------------|---|
| <b>Finance and Management Support</b>  |                  |   |
| Assistant Director - Strategic Resources responsible for: <ul style="list-style-type: none"> <li>• CYPS Finance</li> <li>• FMS</li> <li>• County Catering</li> <li>• Corporate Property Management</li> <li>• Procurement &amp; Contracting</li> </ul> | Howard Emmett    | 2118                                      |
| Leadership Support Officer   | Deborah Wilbor   | 2727                                      |
| Head of Finance – Schools & Early Years  | Sally Dunn       | 2308                                      |
| Head of Financial Management Services, Schools & Academies   | Neil Hughes      |   |
| Senior Financial – Projects  | Martin Surtees   |   |
| Senior Commissioning Contracting Officer   | Stuart Williams  | 797625                                    |
| <b>County Catering</b>   |                  |   |
| Head of Traded Service   |                  |   |
| Finance & Admin Manager  | Graham Foxtton   | 6873                                      |
| <b>Property Service</b>  |                  |   |
| Head of Property Service   | Jon Holden       | 4076                                      |
| Asset & Workplace Manager  | Roger Fairholm   | 5698                                      |
| Capital Programme Manager  | Paula McLean     | 2434                                      |
| Hard FM Manager  | Trevor Lambert   |   |
| Senior Property Officer  | Katherine Edge   | 4917                                      |
| Property Rationalisation Manager   | Karen Adamson    | 5288                                      |
| <b>Procurement</b>   |                  |   |
| Procurement Officer (CYPS)   | Katie Longstaff  | 6831                                      |
| <b>Human Resources &amp; Organisational Development</b>  |                  |   |
| Head of HR CYPS  | Penny Yeadon     | 3302                                      |
| Principal HR Adviser – schools   | Mairi Reed       | 2164                                      |
| HR Advisory ‘hotline’  | 01609 798343     |   |
| <b>ICT</b>   |                  |   |
| CYPS Business Partner  | Simon Mason      |   |
| Schools ICT Services   | 0844 875 7428 or | 6086                                      |
| <b>CYPS Complaints Team</b>  |                  |   |
| Rebecca Williams   |                  | 2461                                      |
| Elaine Langford  |                  | 3689                                      |
| Sarah Jones  | (Tues-Thurs)     | 4793                                      |
| Rhys Jones   |                  | 3526                                      |