



**NORTH YORKSHIRE EDUCATION
PARTNERSHIP**

Date of meeting:	15 th March 2018
Title of report:	Notice Period Funding Arrangements
Type of report: Delete as required	For discussion
Executive summary: Including reason for submission	To propose savings to Notice Period Funding Arrangements where pupils change educational setting.
Budget / Risk implications:	£50,000 saving
Recommendations:	To endorse the proposed savings of £50k outlined in the report.
Voting requirements:	None
Appendices: To be attached	Appendix A: LA Benchmarking (attached)
Report originator and contact details:	Melissa Hird
Presenting officer: If not the originator	Howard Emmett, Assistant Director, Strategic Resources

1.0 PURPOSE OF THE REPORT

1.1 To set out a potential saving in relation to Notice Period Funding.

2.0 BACKGROUND

2.1 Current Notice Period Funding arrangements are as follows:

- In-Year leavers – the Local Authority funds an additional one month’s funding from the date the pupil leaves whilst also funding the new provision.
- Year 2 Infant/ Year 6 primary school leavers – the Local Authority funds until the end-August.
- Year 11/ Year 13/14 special/ mainstream school leavers – the Local Authority funds until the end-July.
- Year 11 PRU leavers - the Local Authority funds until the end-August.

2.2 The current cost of Notice Period Funding is detailed in Table 1.

Table 1: Cost of Notice Period Funding 2017-18

	In-Year (£)	Year 6 (£)	Year 11 (£)	Year 13/14 (£)	Total (£)
Mainstream	24,685	33,400	25,971	6,626	90,682
Special	9,765	-	40,290	59,293	109,348
PRU	16,500	-	90,750	-	107,250
TOTAL	50,950	33,400	157,011	65,919	307,280

2.3 Benchmarking has been undertaken with some other local authorities within the Yorkshire and Humber region. Details are provided in **Appendix A** but highlight inconsistency in approaches in relation to Year 6, 11 and Year 13/14 leavers. However, there is greater consistency around in-year leavers with most other local authorities avoiding, in effect, double-funding provision as in North Yorkshire.

3.0 PROPOSAL

3.1 Having considered the impact of changing Notice Period arrangements, and taking into consideration approaches from other local authorities, this paper proposes ceasing the funding of one month’s notice for in-year leavers. **This will generate an annual saving of approximately £50,000.** The proposal would take effect from April 2018.

4.0 RECOMMENDATIONS

4.1 The North Yorkshire Education Partnership is asked to note and endorse the proposed saving of £50,000 arising from changing the notice period funding arrangements for in-year leavers as set out in section 3.

Report prepared by Melissa Hird, Accountant

JANE LE SAGE
Assistant Director, Inclusion

HOWARD EMMETT
Assistant Director, Strategic Resources

APPENDIX A: LA BENCHMARKING ON NOTICE PERIOD FUNDING

	<u>Doncaster</u>	<u>Durham</u>	<u>Bradford</u>	<u>Wakefield</u>	<u>Barnsley</u>
Do you provide funding for any notice period if a pupil leaves in-year?	End funding at nearest half term	Mainstream schools - no notice period given. Fund up to the day the pupil leaves. Special school - if a pupil leaves part way through the month, would fund to the end of the month.	No notice period funding unless they leave in July	No provision for notice periods, would cease from the date left.	Funding is ended at the date the pupil leaves, not aware of any notice period
When do you cease funding for your Y6 pupils?	Funded up to the end of the school year	Work on school days up to the last day of the summer term.	Funded up to the end of August	Annual figure divide by 195 school days. No payments made in August.	
When do you cease funding for your Y11/Y14 leavers?	Y11 funding paid for 1st half of the term + 2 weeks – mainstream. Special schools paid up to end of term.	Funded up to end of the term, again based on school days.	As above we fund all school leavers (year 6, 11, 13 and 14) until August (5 months) unless they leave in June.	Normally honour payments up to end of academic year based on school days as above	