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**NORTH YORKSHIRE COUNTY COUNCIL****LOCALITY BOARD: Craven****DATE & TIME: Tuesday 25 January 2020 at 9.15 am****VENUE: Via Teams****MINUTES OF THE MEETING**

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<b>Item</b>	<b>Detail</b>	<b>Action</b>
<b>1. Attendance / Apologies / Introductions</b>	<p><b>Attendance:</b> Jane-le-Sage, Assistant Director (Inclusion) Amanda Newbold, Assistant Director (Education &amp; Skills) Rebekah Taylor, Principal Adviser, School Improvement Tracy Swinburne, Principal Adviser, School Improvement Cerys Townend, Inclusion Manager, Craven Area Helen Williams, Executive Principal, The Skipton Academy (Chair) Emma Flockton, Headteacher, Otley Street Nursery Stuart Anslow, Headteacher, Water Street CP Anita Lall, Vice Principal, Craven College (Sub for Lindsey Johnson) Fiona Prest, Headteacher, Embsay CE Jonelle Yeoman, Headteacher, Greatwood CP Sue Marshall, Headteacher, Cowling CP Fran Cracknell, Headteacher, Brooklands School Mandy Lambert, Clerk</p> <p><b>Apologies for Absence:</b> Lindsey Johnson, Principal, Craven College</p>	
<b>2. Election of Chair</b>	<p><b>To Elect a Chair</b> Helen Williams agreed to Chair the Board.</p>	
<b>3. Terms of Reference / Membership / Frequency of Meetings</b>	<p><b>To Agree Terms of Reference / Membership / Frequency of Meetings</b> <b>Circulated: Draft Terms of Reference</b> It was noted that a conflict of interest declaration form would be sent to each member for agreement.</p> <p><b>Resolved: To meet six times per annum and to accept the terms of reference.</b></p>	
<b>4. LA Update</b>	<p><b>To Receive an Update from the LA</b> <b>Circulated: The Craven Locality performance report.</b> The performance report would include the data around inclusion and school improvement.</p> <p>The report outlined the following information:</p> <ul style="list-style-type: none"><li>➤ Ofsted outcomes – good / outstanding percentages as of November 2020: 83.9% primary (North Yorkshire rate 82.2%) 83.3% secondary (North Yorkshire rate 74.4%)</li><li>➤ Exclusions (as of December 2020)</li><li>➤ Attendance (as of December 2020)</li><li>➤ Elective Home Education (as of December 2020)</li><li>➤ SEN in mainstream schools</li><li>➤ SEN Population in Schools: 9.7% of children in Craven schools recorded as SEN in 2019, well below the rate in North Yorkshire as a whole (12.8%). 1.5% of the Craven school population have an Education Health and Care plan, the same as the North Yorkshire rate of 1.5%. 8.2% of the Craven school population are recorded as SEN support, which is well below the North Yorkshire rate of 11.2%. 51% of requests for assessment from Craven schools in 2019 /20 resulted in an EHC plan.</li></ul>	

	<ul style="list-style-type: none"> <li>➤ Requests for statutory assessments.</li> <li>➤ Attainment in schools: <ul style="list-style-type: none"> <li>○ Early Years foundation stage – 72.3% of children in Craven schools achieved a good level of development in 2018/19. 10.7% of SEN cohort achieved a good level of development, which is significantly lower than North Yorkshire as a whole.</li> <li>○ KS2 – 61.8% of children achieved the expected standard for RWM in 2018/19. 11.8% of the SEN cohort with EHC plans or SEN support in Craven achieved the expected</li> <li>○ The average attainment 8 score for school in school in Craven was 53.4 in 2018/19, a 2.9 percentage point increase on the previous year.</li> </ul> </li> <li>➤ Fixed term exclusions – 11 pupils in primary were excluded from Craven schools and 103 pupils in secondary.</li> <li>➤ Permanent exclusions – 1 pupil in primary and 2 in secondary.</li> <li>➤ Absence from school – as of 17 December, 90.1% of all children on roll in primary schools were in attendance. In secondary schools, 87% were in attendance. 456 pupils were absent for reasons of Covid-19 in the locality. Persistent absence rate was 12.82%.</li> <li>➤ Elective Home Education – 67 children were formerly in a mainstream school were electively home educated. There were 29% children from secondary.</li> </ul> <p><b>Challenge / Questions / Comments:</b></p> <ul style="list-style-type: none"> <li>➤ <b><i>HW asked if there were any areas of the report that the LA was keen to outline. It was noted that EHE was a concern.</i></b></li> <li>➤ <b><i>JY asked about the three-year trend for inclusion rates and asked that the Locality Board monitor this and was there a link between the increase in elective home education and medical needs. Another layer to the data would be useful. It was noted that trends prior to COVID were showing an increase nationally. In September 2020 when schools were starting to return there was a level of anxiety due to COVID. The spike did settle back down and was comparable to the previous year. A parental survey had shown 82% of parents had stated that this was due to COVID but did intend to re-engage back into education. The LA has agreed that the Lead for EHE will move to the Inclusion Service. The DfE has issued guidance to request that LAs were leading on co-ordinating meetings with schools and parents. This is being led by Sarah Fawcett, Lead for Medical Education.</i></b></li> <li>➤ <b><i>JleS asked about priorities for the Board and that consideration be given to projects this financial year to ensure the funding is spent both in the short term and longer term.</i></b></li> <li>➤ <b><i>FP asked if there had been any delving into the data. JleS confirmed that there had been no drilling down into the data but this is something that can be undertaken.</i></b></li> <li>➤ <b><i>HW asked if there were any restrictions on how the funding can be spent. AN suggested: Improving standards of performance and reducing inequalities for vulnerable groups, strengthening leadership and governance, development of the curriculum.</i></b></li> </ul>	JleS
<p><b>5. Action Plan</b></p>	<p><b>To Draw up an Action Plan</b>  <i>Items to be included:</i></p> <ul style="list-style-type: none"> <li>➤ Transition (2021/2022)</li> <li>➤ Catch-up</li> </ul> <p>It was suggested two working groups be set up to look at each of the above projects.</p>	

	<p>AN agreed to take forward a plan to be able to carry over the unspent funding to 2021 / 22. It was suggested that the working groups meet before the end of February.</p> <p><b>Working Groups:</b> <b>Transition:</b> Helen Williams, Rebekah Taylor, Cerys Townend, Sue Marshall, Jonelle Yeoman, Anita Lall <b>Catch-up:</b> Helen Williams, Rebekah Taylor, Sue Marshall, Fran Cracknell, Cerys Townend</p> <p><i>Tuesday 2 February 2021 at 3.00 pm (Transition)</i> <i>Friday 5 February 2021 at 9.15 (Catch-up)</i></p> <p>The working groups would email feedback to the whole board following the meetings.</p> <p>RT to send a list of schools, numbers on roll, SEN category and disadvantaged information.</p>	RT
<b>6. Other Business</b>	<b>To Consider any Other Business</b> There was no further business to note.	
<b>7. Meeting Dates</b>	<b>To Agree the Dates of Future Meetings</b> Thursday 25 February 2021 at 9.15 am	

<b>ACTIONS:</b>	
<ul style="list-style-type: none"> <li>➤ Two working groups (Transition / Catch-up) to meet before the next Locality Board meeting.</li> <li>➤ To add another layer of data to the inclusion rates to capture whether some of the EHE are due to medical needs and COVID.</li> <li>➤ Draw up a list of schools, numbers on roll, SEN category and disadvantaged information.</li> </ul>	<p><b>Working Groups</b> <b>JleS</b></p> <p>RT</p>

<p><b>MEMBERSHIP (circulation):</b> Helen Williams, Executive Principal, The Skipton Academy (Chair) Emma Flockton, Headteacher, Otley Street Nursery Stuart Anslow, Headteacher, Water Street CP Fiona Prest, Headteacher, Embsay CE Jonelle Yeoman, Headteacher, Greatwood CP Sue Marshall, Headteacher, Cowling CP Fran Cracknell, Headteacher, Brooklands School Lindsey Johnson, Principal, Craven College Carol Robertson, Headteacher, Craven PRS</p> <p><b>Copies for Information:</b> Director (CYPS) – Stuart Carlton Assistant Director (Education &amp; Skills) – Amanda Newbold Assistant Director (Inclusion) – Jane-le-Sage Assistant Director (Strategic Resources) – Howard Emmett Head of HR (CYPS) – Penny Yeadon Clerk – Mandy Lambert</p>
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