

## LA weekly eRed Bag mailing

### Week commencing 4 September 2017

This email is an official communication to schools from the North Yorkshire Children and Young People's Service.

Welcome back!

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#### For Action

#### School teachers pay award 2017/18 – Important Action required

**Audience: all LA Maintained Schools**

We are urgently seeking the views of schools on the application of the teachers' pay award for 2017/18. This is your opportunity to influence the Local Authority's approach to the pay spine this year. [Please read the documentation here before responding to the survey](#)

The survey will close on 12<sup>TH</sup> September 2017 and shortly after we will issue further communications to update you accordingly.

**Cascade to:**

Headteachers

**Action required by:**

Implementation from  
1/9/17

Please complete the  
survey by no later than  
12 September 2017

**Contact:** Your nominated HR Adviser (email: [schoolshradvisory@northyorks.gov.uk](mailto:schoolshradvisory@northyorks.gov.uk))

<b>Strategic Plan for SEND provision in North Yorkshire - update</b>	
<p><b>Audience: all schools</b></p> <p>As you will be aware the local authority is in the latter stages of reviewing provision for children and young people with SEND. A Strategic Plan for SEND provision and a capital plan will be published in March 2018.</p> <p>An update briefing including details of Autumn engagement events in the areas of Cognition and Learning; Communication and Interaction and Sensory, Physical, Medical needs can be found at the following link:  <a href="http://cyps.northyorks.gov.uk/strategic-plan-send-provision-north-yorkshire">http://cyps.northyorks.gov.uk/strategic-plan-send-provision-north-yorkshire</a></p>	<p><b>Cascade to:</b></p> <p>Headteachers, SENCOs and Chairs of Governors</p> <p><b>Action required:</b></p> <p>Immediate</p>
<p><b>Contact:</b> Jane Harvey (E: <a href="mailto:jane.harvey@northyorks.gov.uk">jane.harvey@northyorks.gov.uk</a>)</p>	

<b>In year admissions 2017/18 – key information sheet (KIF)</b>	
<p><b>Audience: all schools</b></p> <p>In September 2016 we introduced some changes to the procedure for dealing with primary in-year admissions. The purpose of the change in procedure is to enable improved information sharing between headteachers prior to a start date being agreed by the new school. The aim was and remains to improve the transition process for families and schools. Following feedback from Headteachers and the Admissions Team (BST) it was evident that the overall understanding of procedures were not clearly understood either by schools or the Admissions Team. In order for the procedures to operate smoothly it was agreed that we would relaunch the process for September 2017.</p> <p>It is essential that all schools act swiftly in submitting the KIF to the new school. This process will be prompted by receipt of a copy of the in-year allocation letter.</p> <p>Click here for <a href="#">copies of all the documentation, including a brief procedure note</a>, ready for the start of the new school year in September.</p>	<p><b>Cascade to:</b></p> <p>Headteachers, School Administrators</p> <p><b>Action required:</b></p> <p>Immediate</p>
<p><b>Contact:</b> William Burchill, Admissions Manager (email: <a href="mailto:William.burchill@northyorks.gov.uk">William.burchill@northyorks.gov.uk</a>)</p>	

Information, updates and guidance

<b>DfE Exclusions Guidance</b>	
<p><b>Audience: all schools</b></p> <p>The Department for Education have updated their guidance on exclusions and schools should visit our webpage <a href="http://cyps.northyorks.gov.uk/exclusions">http://cyps.northyorks.gov.uk/exclusions</a> to access the revised guidance, letters, forms and other useful documentation.</p>	<p><b>Cascade to:</b></p> <p>Headteachers, School Administrators</p>
<p><b>Contact:</b> Angela Calvert (email: <a href="mailto:angela.calvert@northyorks.gov.uk">angela.calvert@northyorks.gov.uk</a>)</p>	

<b>Chief Executive's key messages</b>	
<b>Audience: all schools</b> The latest edition of the Chief Executive's key message for staff can be found at <a href="http://cyps.northyorks.gov.uk/chief-executives-key-messages">http://cyps.northyorks.gov.uk/chief-executives-key-messages</a>	<b>Cascade to:</b> All school staff
<b>Contact: See messages for individual contact details</b>	

<b>Education, Health and Care Plans</b>	
<b>Audience: all schools</b> We have been working on a programme to transfer children and young people with a statement of SEN to and Education, Health and Care Plan. All transfers of statements to EHCPs must be completed by 31st March 2018 and the DfE are closely monitoring performance. We are statistically one of the highest performing LAs in this area, however still have a considerable number to complete, and meeting the statutory target will prove challenging. We know from experience the length of time it takes to complete transfers, so we need to ensure that meetings are held as soon as possible to enable this work to be achieved in time. Where necessary, we will be contacting schools shortly to ask all meetings are planned as early as possible in September, or brought forward to September if planned for later in the term. We would appreciate your cooperation in this matter. If you have any questions, please contact either your ARO or the SEN Admin team on 01609 535002.	<b>Cascade to:</b> Headteachers and SENCOs
<b>Contact:</b> Linda Steel, Senior Planning and Development Officer (Inclusion) (email: <a href="mailto:linda.steel@northyorks.gov.uk">linda.steel@northyorks.gov.uk</a> )	

## Events and publicity

<b>Mental Health in Schools – free training</b>	
<b>Audience: secondary and special schools</b> Every secondary school in England is entitled to one free place on a Youth MHFA One Day course through the Youth MHFA in Schools programme. This three year programme is fully funded by the Department of Health with a value of £200 per person trained. In the programme's first year The DoH in partnership with Mental Health England aim to train a member of staff in over 1000 secondary schools to become a Youth MHFA Champion – someone with the skills to spot the signs of mental health issues in young people and guide them to a place of support. By the end of 2020 every secondary school in England will have been offered the opportunity to attend this training. If you work in or with a school that would be willing to host one of the first 100 training courses we Mental Health First Aid would love to hear from you. In return the school will be offered up to four additional places per course. Please register your interest by emailing <a href="mailto:schools@mhfaengland.org">schools@mhfaengland.org</a> telling them where in England the school is located.	<b>Cascade to:</b> Headteacher, SENCO and Head of Pastoral/ Pastoral Leads  <b>Action required by</b> Not applicable
<b>Contact:</b> Youth MHFA Team (email: <a href="mailto:schools@mhfaengland.org">schools@mhfaengland.org</a> )	

<b>Launch of the “Hurt by Hate” Graphic Novel – dates for your diary</b>	
<p><b>Audience: secondary and special schools and Pupil Referral Service</b> that the official showcasing of this new and interactive resource has been planned for the following days:</p> <ul style="list-style-type: none"> <li>• <b>Monday 25<sup>th</sup> September 2017 at Selby Civic Centre, Doncaster Road, Selby, North Yorkshire, YO8 9FT from 1.30pm until 4.30pm</b></li> <li>• <b>Tuesday 3<sup>rd</sup> October 2017 at Allerton Court Darlington Rd, Northallerton DL6 2XF from 10am until 1pm.</b></li> </ul> <p>Working in partnership with Connecting Youth Culture, the Hurt By Hate Graphic Novel aims to raise awareness of the potential impact of on-line propaganda and extremist grooming on young people, across North Yorkshire and York.</p> <p>The 2 showcase events will demonstrate how the interactive resources can be used by professionals for early intervention and prevention work in a wide range of universal and targeted education and community settings; including youth clubs, pupil referral units and children’s homes.</p> <p>Further information on how to book on to this event will be circulated within the next 2 weeks, however please register your interest in attending this event with me in the interim.</p>	<p><b>Cascade to:</b> Headteachers</p> <p><b>Action required by</b> Not applicable</p>
<p><b>Contact:</b> Lesley Dale, Corporate Development Officer (email: <a href="mailto:Lesley.dale@northyorks.gov.uk">Lesley.dale@northyorks.gov.uk</a>)</p>	

If you have any queries regarding this weekly mailing please contact [marion.sadler@northyorks.gov.uk](mailto:marion.sadler@northyorks.gov.uk) or [Rebecca.barber@northyorks.gov.uk](mailto:Rebecca.barber@northyorks.gov.uk).